



STATE OF HAWAI'I  
OFFICE OF INFORMATION MANAGEMENT & TECHNOLOGY  
P.O. BOX 119, HONOLULU, HAWAI'I 96810-0119

**Information Technology Steering Committee (ITSC)**  
**August 23, 2012**  
**Meeting Minutes**

Members Present:

Chair Sanjeev "Sonny" Bhagowalia, Chief Information Office, State of Hawai'i  
Gordon Bruce, Chief Information Officer and Director of Information Technology, City  
& County of Honolulu  
David Keane, Department of Human Resource Development, State of Hawai'i  
Liane Moriyama, Administrator, Hawai'i Criminal Justice Data Center  
Philip Mow, Director Information Technology, Hawaiian Electric Company  
Steven Smith for David Lassner, Vice President for Information Technology and Chief  
Information Officer, University of Hawai'i  
Sterling Yee, Department of Commerce and Consumer Affairs, State of Hawai'i

Members Absent:

Garret Yoshimi, Vice President and Chief Information Officer, DTRIC Insurance  
Kyle Yamashita, House of Representatives, State of Hawai'i

Other Attendees:

Debra. A. Gagne, Office of Information Management and Technology, State of Hawai'i  
James A. Occhipinti, Workday, Regional Sales Manager (member of the public)

**I. Call to Order**

- A. Chair Bhagowalia called the meeting to order and confirmed quorum at 9:57 a.m.
- B. Chair Bhagowalia informed group that meeting materials are updated monthly on the Hawaii.gov/OIMT website.

**II. Approval of Minutes –June 7, 2012**

- A. Member Yee moved to approve minutes. Motion was seconded by member Mow. Vote to approve was unanimous.

**III. Public Testimony**

- A. There was one member of the public present at the meeting. No public testimony was presented.

**IV. Unfinished Business**

## **Broadband**

The State CIO has been designated with responsibility of the Hawai'i Broadband Initiative (HBI). Fragmentation exists in the current effort. Analysis of current state will be addressed at next meeting. There will be monthly focused meetings. Public safety will be a priority. One goal will be to deliver 1 gigabit to every household by 2018. Steve Smith added that the University of Hawai'i is participating in the GigU – National Communities and Research Cross-Boundary Collaboration and Partnerships.

### **V. New Business**

#### **A. Strategic Plan Progress**

1. State Strategic Plan covers 18 Departments and 108 agencies.

#### **B. Business and IT/IRM Transformation Plan**

1. The Business and IT/IRM Transformation Plan is complete. The Team completed the effort in record time of 8 months. A CD version is to be delivered. The plan includes Governance, Business and IT/IRM Strategic Plan, Enterprise Architecture and Projects. Briefings to internal stakeholders include the Governor, Cabinet and key legislative members will be held, and then followed by the public release.

#### **C. Projects. There are 30 Projects in process.**

1. <http://data.hawaii.gov> (Alpha) is ready
2. State Website Modernization Project is launched (the “look and feel” being built upon a responsive design)
3. Organization: ERP Program Manager and Deputy CIOs
4. Data Loss Prevention (DLP)
5. Enterprise Resource Planning (ERP) Program has been launched internally
6. Hawaii Broadband Initiative (HBI)
7. Health IT – may get a Federal Grant
8. OneNet
9. Cloud
10. Improve Internet Service
11. E-mail in the cloud
12. Procurement - OIMT has entered into an agreement with the State Procurement office for expedited procurement as allowed by Act 222, SLH 2012
13. Plans to conduct a Business Process Reengineering projects on Acquisition.
14. Sonny agreed to send the team a copy of the projects, and a copy of the IT Acquisition Strategic plan.Hawaii

D. Digital Government Summit sponsored by Hawaii Community Foundation. The Summit is tentatively scheduled for December 5-9, 2012.

E. Auditor's Report

1. Follow up to 2009 "Who's in Charge?" Auditor's report. CIO was quoted as needing more authority and resources. CIO agreed to send a link to the report to IT Steering Committee Members

**VI. Announcements**

- A. CIO announced the hiring of two Deputy CIOs - one for operations and one for business transformation. He also announced the recruiting of a Senior IT Program Manager.
- B. Citizen engagement will be a key factor in our future. We want to tap into the industry to exchange ideas. We hope to have 3-5 citizen facing solutions this year, as well as conducting Unconferences, Hackathons and Challenges, possibly at a University of Hawaii location

**VII. Adjournment**

- A. Meeting was adjourned at 11:05 a.m. Member Mow moved to adjourn. Motion was seconded by member Moriyama. Vote to adjourn was unanimous.

Recorded:

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Staff Recorder